

Dear Councillors, you are summoned to attend a meeting of Loddon Town Council, to be held in the Hollies Rear Hall, High Street, Loddon on Wednesday 11 September 2024 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 5 September 2024

Cllr Colin Binfield

Prior to the commencement of the meeting, a one-minute silence will be observed in memory of Cllr Colin Binfield following his death on the 24 July 2024.

AGENDA

- 1. Welcome and meeting etiquette (note if anyone wishes to record the meeting)**
- 2. To consider electing a new Vice Chairman (Declaration of Acceptance)**
- 3. To receive and consider apologies for absence and consider accepting them**
- 4. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 5. To approve as a correct record, the Minutes of the meeting held on the 10 July 2024**
- 6. To receive an update on matters arising from previous meetings (not on this agenda)**
 - 6.1: Staithe and Staithe Footbridge
 - 6.2: Gold Standard Bus Stops
 - 6.3: Community Payback Team
 - 6.4: Replacement of stile with a kissing gate on the Old Hockey Field
 - 6.5: L & C PFC Terms of Reference
 - 6.6: Christmas Lights
 - 6.7: Remembrance Parade – 10 November 2024
- 7. Public Forum**
 - 7.1: County/District Councillor Kay Mason Billig
 - 7.2: District Councillor Jeremy Rowe
 - 7.3: Public Forum
 - 7.4: Wherryman's Way Update
- 8. To receive reports from Council (for information only and previously circulated)**
 - 8.1: Chairman's Report
 - 8.2: Councillors' Reports (including Outside Representative Roles)
 - 8.3: Clerk's Report
 - 8.4: Administration and Allotment Officer's Report
 - 8.5: Parish Warden's Report

8.6: Data Protection Matters

9. To receive the finance report from the Responsible Finance Officer

- 9.1: To receive the Bank Reconciliation to 31 July 2024
- 9.2: To receive the Bank Reconciliation to 31 August 2024
- 9.3: To approve accounts for payment in accordance with the Budget (list tabled)
- 9.4: To provide an update regarding the Tennis Club Floodlight Loan
- 9.5: To consider quotes for LED streetlight replacement lantern - 075
- 9.6: To consider quotes for grubbing out hedge at the Jubilee Hall
- 9.7: To note the insurance renewal
- 9.8: To receive an update on the Library Annexe refurbishment
- 9.9: To receive an update on the Barclays bank account closures
- 9.10: To receive an update on the grant application for the proposed community orchard
- 9.11: To consider sponsorship for the flower towers
- 9.12: To receive an update on the Loddon tea Towels
- 9.13: To consider an additional bank signatory for the Council bank accounts

10. Planning *(Please see the Planning Schedule (attached to the minutes) for all applications)*

- 10.1: To receive an update on the St George's Park Development
- 10.2: To consider a response to planning applications received from South Norfolk Council
- 10.3: To note decisions on planning applications by South Norfolk Council
- 10.4: To consider planning applications received from Broads Authority
- 10.5: To note decisions on planning applications by Broads Authority

11. Public Open Space, Assets and Highways

- 11.1: To consider the purchase of Saffron Land adjacent to Crossways Terrace
- 11.2: To consider the future of the Hollies Community Building
- 11.3: To discuss the Library Annexe Rent Review
- 11.4: To receive the Sam2 reports for information
- 11.5: To consider the donation of a defibrillator at the Staithe
- 11.6: To consider the Parish Partnership Bid for a pedestrian access for the Jubilee Hall
- 11.7: To consider the pitch agreement for the Old Hockey Field
- 11.8: To consider having a traffic survey for High Street traffic
- 11.9: To consider installing a Nayax Card reader for the DDA door at the Staithe Toilets

12. To consider the proposed model for the Community Larder

13. receive updates from:

- 13.1: Personnel Committee
- 13.2: Events Committee
- 13.3: Loddon & Chedgrave Playing Field Committee
- 13.4: Chet Neighbourhood Plan Steering Group
- 13.5: Love Loddon Community Group
- 13.6: Community Larder
- 13.7: Jubilee Hall Management Committee

14. To consider correspondence received and determine a response if required

15. To consider any items for a future agenda

16. Date of next meeting: The next full Council meeting will be held on Wednesday 9 October 2024 at 7.00pm, in the Hollies Rear Hall. (Agenda items to Clerk by the 2 October 2024).

17. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

18. To receive an update on grants and to decide any necessary action