

Dear Councillors, you are summoned to attend a meeting of Loddon Town Council, to be held in the Hollies Rear Hall, High Street, Loddon on Wednesday 8 January 2025 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 2 January 2025

AGENDA

1. **Welcome and meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on the 11 December 2024**
5. **To receive an update on matters arising from previous meetings** (not on this agenda)
 - 5.1: Defibrillator at the Staithe
 - 5.2: X2 Bus Stop
6. **Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
7. **To receive reports from Council** (for information only and previously circulated)
 - 7.1: Chairman's Report
 - 7.2: Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
 - 7.6: Data Protection Matters
8. **To receive the finance report from the Responsible Finance Officer**
 - 8.1: To receive the Bank Reconciliation to 31 December 2024
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To consider the quarterly report
 - 8.4: To agree the draft 2025/26 budget and set the precept 2025/26
 - 8.5: To consider opening a saving account with Cambridge Building Society and Hinkley and Rugby Building Society and to agree signatories
9. **Planning** (*Please see the Planning Schedule (attached to the minutes) for all applications*)
 - 9.1: To receive an update on the St George's Park Development
 - 9.2: To consider a response to planning applications received from South Norfolk Council
 - **2024/3309** – (Chedgrave) Demolition of existing buildings and erection of a care home
 - 9.3: To note decisions on planning applications by South Norfolk Council
 - 9.4: To consider planning applications received from Broads Authority

- 9.5: To note decisions on planning applications by Broads Authority
- 9.6: Broads Authority Design Guide and Code Supplementary Planning Document

10. Public Open Space, Assets and Highways

- 10.1: To receive the Sam2 reports for information
- 10.2: To receive an update on the Library Annexe Refurbishment, the plaque, the fire and to consider requesting a live fire alarm system from NCC

11. Governance:

- 11.1: To consider appointing a representative to the Jubilee Hall - Loddon
- 11.2: To consider the draft Finance and Governance Committee Terms of Reference

12. To receive updates from:

- 12.1: Chet Valley Events Working Party
- 12.2: Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)
- 12.3: Chet Neighbourhood Plan Steering Group
- 12.4: Love Loddon Community Group
- 12.5: Chet Valley Community Larder
- 12.6: Jubilee Hall - Loddon

13. To consider correspondence received and determine a response if required

14. To consider any items for a future agenda

15. Date of next full Council meeting: Wednesday 12 February 2025 at 7.00pm. Hollies Rear Hall. (Agenda items to Clerk by the 5 February 2025).

16. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

17. To receive an update on grants and agree any necessary action

18. To consider Loddon's community spaces and any necessary action

19. To consider an update from Clear Councils and request outstanding replies

20. To receive an update from the Personnel Committee