

Dear Councillors, you are summoned to attend a meeting of Loddon Town Council, to be held in the Hollies Rear Hall, High Street, Loddon on Wednesday 9 October 2024 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 3 October 2024

AGENDA

1. **Welcome and meeting etiquette (note if anyone wishes to record the meeting)**
2. **To note Cllr Liz Marsham's resignation and to consider co-opting to fill the Cllr vacancy/vacancies**
3. **To receive and consider apologies for absence and consider accepting them**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the Minutes of the meeting held on the 11 September 2024**
6. **To receive an update on matters arising from previous meetings (not on this agenda)**
 - 6.1: Staithe and Staithe Footbridge
 - 6.2: Gold Standard Bus Stops
 - 6.3: Community Payback Team
 - 6.4: Tennis Court Floodlights
 - 6.5: Replacement Streetlight - Davy Place 57
 - 6.6: Remembrance Parade – 10 November 2024
7. **Public Forum**
 - 7.1: County/District Councillor Kay Mason Billig
 - 7.2: District Councillor Jeremy Rowe
 - 7.3: Public Forum
8. **To receive reports from Council (for information only and previously circulated)**
 - 8.1: Chairman's Report
 - 8.2: Councillors' Reports (including Outside Representative Roles)
 - 8.3: Clerk's Report
 - 8.4: Administration and Allotment Officer's Report
 - 8.5: Parish Warden's Report
 - 8.6: Data Protection Matters
9. **To receive the finance report from the Responsible Finance Officer**
 - 9.1: To receive the Bank Reconciliation to 30 September 2024
 - 9.2: To ratify the payments made in August under the Clerk's Delegated Powers
 - 9.3: To approve accounts for payment in accordance with the Budget (list tabled)
 - 9.4: To note the conclusion of the Audit and the External Auditor's Report for 2023-24

- 9.5: To consider quotes for a Nayax Card Reader on the DDA door at the Staithe
- 9.6: To consider quotes for the community orchard trees
- 9.7: To receive an update on the Library Annexe Rent Review
- 9.8: To note the signed contract for the Library Annexe refurbishment and closure of the building
- 9.9: To receive an update on the banking signatories

10. Planning *(Please see the Planning Schedule (attached to the minutes) for all applications)*

- 10.1: To receive an update on the St George's Park Development
- 10.2: To consider a response to planning applications received from South Norfolk Council
- 10.3: To note decisions on planning applications by South Norfolk Council
- 10.4: To consider planning applications received from Broads Authority
- 10.5: To note decisions on planning applications by Broads Authority

11. Public Open Space, Assets and Highways

- 11.1: To receive the Sam2 reports for information
- 11.2: consider the purchase of Saffron Land adjacent to Crossways Terrace
- 11.3: To consider the installation of streetlights on the Hopkins Homes development
- 11.4: To consider the Parish Partnership Bid for a pedestrian access for the Jubilee Hall
- 11.5: To consider a memorial bench or similar in memory of Colin Binfield
- 11.6: To discuss the pavement outside the co-op
- 11.7: Meeting with South Norfolk District Cllrs and SNC

12. Governance:

- 12.1: To consider appointing a Cllr Representative to the Jubilee Hall Management Committee
- 12.2: To consider appointing a Cllr to the Churchyard Liaison Role
- 12.3: To consider appointing a representative to the L & C Playing Field Committee
- 12.4: To consider appointing two Cllrs to the Personnel Committee
- 12.5: To consider the Events Committee's recommendation to dissolve the Committee and to form the Chet Valley Events Working Party

13. To receive updates from:

- 13.1: Personnel Committee
- 13.2: Events Committee
- 13.3: Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)
- 13.4: Chet Neighbourhood Plan Steering Group
- 13.5: Love Loddon Community Group
- 13.6: Chet Valley Community Larder
- 13.7: Jubilee Hall Management Committee

14. To consider correspondence received and determine a response if required

15. To consider any items for a future agenda

16. Date of next meeting: The next full Council meeting will be held on Wednesday 13 November 2024 at 7.00pm, in the Hollies Rear Hall. (Agenda items to Clerk by the 5 November 2024).

17. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

18. To consider the future of the Hollies Community Building

19. To receive an update on grants and agree any necessary action