

Dear Councillors, you are summoned to attend a meeting of Loddon Town Council, to be held in the Hollies Rear Hall, High Street, Loddon on Wednesday 12 March 2025 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Town Clerk)

**Dated:** 7 March 2025

## AGENDA

1. **Welcome and meeting etiquette (note if anyone wishes to record the meeting)**
2. **To consider co-opting to fill the Cllr vacancy**
3. **To receive and consider apologies for absence and consider accepting them**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the Minutes of the meeting held on the 12 February 2025**
6. **To receive an update on matters arising from previous meetings (not on this agenda)**
  - 6.1: Update from South Norfolk Council (Staithe, Footbridge, Toilet Ownership, Pyes Mill)
  - 6.2: Footpath off High Street
  - 6.3: Norfolk County Council Streetlighting
  - 6.4: X2 Bus Stops on A146
  - 6.5: High Bungay Road TRO
  - 6.6: Loddon Footpath 3 (Wherryman's Way)
  - 6.7: The Big South Norfolk Litter Pick – 26 April 2025 at 10.00
7. **Public Forum**
  - 7.1: County/District Councillor Kay Mason Billig
  - 7.2: District Councillor Jeremy Rowe
  - 7.3: Public Forum
8. **To receive reports from Council (for information only and previously circulated)**
  - 8.1: Chairman's Report
  - 8.2: Councillors' Reports (including Outside Representative Roles)
  - 8.3: Clerk's Report
  - 8.4: Administration and Allotment Officer's Report
  - 8.5: Parish Warden's Report
  - 8.6: Data Protection Matters
9. **To receive the finance report from the Responsible Finance Officer**
  - 9.1: To receive the Bank Reconciliation to 28 February 2025
  - 9.2: To approve accounts for payment in accordance with the Budget (list tabled)
  - 9.3: To consider quotes for the installation of the new Church Plain Noticeboard
  - 9.4: To consider quotes for Tree Wraps, Christmas Tree Lights, Motifs, Mistletoes
  - 9.5: To consider quotes for LED Lightweight Christmas lights on businesses and houses
  - 9.6: To consider quotes for a cupboard to cover the consumer unit in the Jubilee Hall changing rooms
  - 9.7: To consider Small Grant applications:
    - Holy Trinity Church - repairs to clock

- Loddon & District Horticultural Society - hall hire costs for event
- 9.8: To consider Fire Safety Risk Assessment quotes  
 9.9: To consider Legionella Safety Risk Assessment quotes  
 9.10: To consider quotes to adjust the tennis court floodlights  
 9.11: To consider applying for the VE Day Grant from SNC

**10. Planning** *(Please see the Planning Schedule (attached to the minutes) for all applications)*

- 10.1: To receive an update on the St George's Park Development  
 10.2: To consider a response to planning applications received from South Norfolk Council
- **2025/0254:** Land West Of 1 Garden Court Loddon Norfolk. Outline permission for 4 dwellings with all matters reserved
- 10.3: To note decisions on planning applications by South Norfolk Council  
 10.4: To consider planning applications received from the Broads Authority  
 10.5: To note decisions on planning applications by th Broads Authority  
 10.6: To consider the street names for the Hopkins Homes Development off Beccles Road

**11. Public Open Space, Assets and Highways**

- 11.1: To receive the Sam2 reports for information  
 11.2: To consider the purchase of Saffron Land adjacent to Crossways Terrace  
 11.3: To receive an update on the Blue Plaques and agree locations  
 11.4: To consider unveiling the Community Orchard and plaque  
 11.5: To consider the report on the Old Hockey Field Pond and any necessary action  
 11.6: To consider LTC's watercourse responsibilities and any necessary action  
 11.7: To consider a Traffic Regulation Order on George Lane

**12. Governance**

- 12.1: To consider appointing a representative to the Jubilee Hall - Loddon  
 12.2: To consider the Draft Terms of Reference for the Chet Valley Community Larder Working Party  
 12.3: To consider dissolving the Finance Working Party

**13. To receive updates from Working Parties, Committees and Representatives**

- 13.1: Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)  
 13.2: Finance and Governance Committee  
 13.3: Personnel Committee  
 13.4: Love Loddon Community Group  
 13.5: Chet Valley Community Larder  
 13.6: Events Working Party  
 13.7: Jubilee Hall – Loddon

**14. Chet Neighbourhood Plan**

- 14.1: To consider the closing financial report and any necessary action  
 14.2: To consider quotes for bound copies of the Neighbourhood Plan

**15. To consider the 2025 Freedom of Loddon Award**

**16. To consider correspondence received and determine a response if required**

**17. To consider any items for a future agenda**

**18. Date of next full Council meeting:** Wednesday 9 April 2025 at 7.00pm. Hollies Rear Hall. (Agenda items to Clerk by the 2 April 2025).

**19. Exclusion of public and press:** To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

**20. To receive an update on grants and agree any necessary action**

**21. To receive an update on the Community Consultation on community spaces**