

LODDON & CHEDGRAVE PLAYING FIELD COMMITTEE

C/O Loddon Town Council: The Old School,
Church Plain, Loddon, Norfolk, NR14 6EX
Tel: 01508 522020 | Email: PFC@loddontowncouncil.gov.uk

Dear Members, you are summoned to attend the meeting of the **Tennis Club Subcommittee**, to be held in the Hollies Rear Hall on Friday 3 January 2025 at 1.00pm.

Members of the public are welcome to attend in person and will be provided with an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Clerk)

Dated: 19 December 2024

AGENDA

1. **Welcome and meeting etiquette (and to note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the minutes of the meeting held on the 4 October 2024**
5. **To receive an update on matters arising from previous minutes (not on this agenda)**
 - 5.1: Norfolk LTA floodlight loan
 - 5.2: First Aid Training
 - 5.3: LTA Venue Registration
6. **Public forum**
7. **Finance:**
 - 7.1: Proposal for the Tennis Club to become a separate entity
 - 7.2: LED Floodlight costs
 - 7.3: Coach fees and coach agreements
 - 7.4: Update on Direct Debit payments for Membership
 - 7.5: Norfolk Community Foundation Grant
 - 7.6: Finance Report
 - 7.7: Draft 2025/26 budget
8. **Safeguarding/welfare**
 - 8.1: To receive an update from the Welfare Officer
 - 8.2: To receive an update on DBS applications and to consider any additional DBS applications required for Committee Members
9. **Coaching and Club Sessions**
 - 9.1: To receive an update from Heads Up Coaching
 - 9.2: Junior coaching
 - 9.3: Parkinsons Sessions

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- 9.4: Walking tennis
- 9.5: Club sessions (Heads Up)
- 9.6: Cardio tennis
- 9.7: Pickleball and Hall only membership
- 9.8: Rackets club (table tennis/Rackets/squash/padel)
- 9.9: Club Communications (Spond and WhatsApp)
- 9.10: ClubSpark homepage update

10. Club Membership and Committee Roles

- 10.1: To receive an update on membership
- 10.2: To consider the Subcommittee's existing roles and the requirement for additional Committee roles (Club Captain, Membership Secretary, Club Coach)
- 10.3: New club kit

11. Tennis Courts

- 11.1: Telephone number (Virtual landline)
- 11.2: Consumer panel cover for changing rooms
- 11.3: Repairs to windbreaks and fencing
- 11.4: To receive an update on the Jubilee Hall changing room/toilet access
- 11.5: Club Signage including road sign
- 11.6: Umpire Chair (sponsored)
- 11.7: Sponsorship Hoarding
- 11.8: Extension of tennis courts

12. Club Competitions and Leagues

- 12.1: To receive an update on club competitions and leagues
- 12.2: To consider any future club competitions and leagues

13. Fundraising / Social Events

- 13.1: To receive an update on club social events
- 13.2: To consider any fundraising proposals

14. Correspondence

15. Items for a future agenda

16. 2025 meeting Dates

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| Tennis Club Subcommittee (quarterly 1 st Fri, 1pm) |
| 3 January 2025 |
| 4 April 2025 |
| 4 July 2025 |
| 3 October 2025 |