



Loddon Town Council

The Old School | Church Plain | Loddon | NR14 6EX

www.loddontowncouncil.gov.uk

Minutes of the meeting of Loddon Town Council (LTC) held on Wednesday 9 October 2024, 7.00pm in the Hollies Rear Hall.

Present: Cllr Andy Woodman (AW) - Chairman, Cllr Mervyn Pointer (MP) – Vice Chairman, Jane Hale (JH), Natalie Henry (NH) and Alex Ashman (AA), Cllr Julie Appleby (JA).

In Attendance: Emily Curtis (Town Clerk), Louise Hobbs (RFO), and nine members of the public (MOP).

Absent: None.

1. **Welcome, Meeting Protocol and Etiquette:**

Chairman Cllr AW welcomed everyone to the meeting. The Clerk confirmed that she did not wish to record the meeting.

2. **Co-option to fill two Cllr Vacancies**

Sadly, Cllr Liz Marsham resigned on the 12 September 2024. Thanks were given for her work and dedication.

The Council had received confirmation from South Norfolk Council (SNC) that the Council were free to Co-opt to fill the two vacancies.

Cllr MP declared a non-pecuniary interest as he is known to one of the candidates.

Two applications had been received and it was **resolved** to appoint Richard Hubbard and Sue Uttings. As neither were able to attend the meeting the Declaration of Acceptance of Office will be signed before the next meeting. **Action:** Clerk to organise inductions. AAO to organise Cllr training

3. **Apologies for Absence:**

The Council received and accepted apologies from Jo Leonard, Cllr Sam Bailey (SB). Steven Kellingray Williamson (SW) and Cllr Kay Mason Billig (KB).

4. **Declarations of Interest and Requests for Dispensations:**

Cllr JH declared an interest in any items on the agenda relating to the Jubilee Hall as she is a Jubilee Hall Trustee.

Cllr JH declared a non-pecuniary interest in the Hollies item as she is a member of LBPT.

Cllr JA declared a non-pecuniary interest in any items relating to St George's Park as she is a resident.

5. **Minutes of the Meeting held on the 11 September 2024:**

The Minutes of the meeting held on the 11 September 2024 were approved as a correct record.

6. **Matters Arising:**

6.1 **Staithe and Staithe Footbridge**

SNC's Asset Officer has provided an update.

6.2 Gold Standard Bus Stops

Wescotec have provided an update. Westcotec has fitted RTI brackets in readiness for the RTI installations. UKPN have connected the feeder pillar outside the shelter adjacent to the Swan. The feeder pillar for the Church Plain bus shelter will be installed in November and traffic management may be required. **Action:** Clerk to ask for additional information relating to road closures.

6.3 Community Payback Team

We have been able to make contact with a different member of the Community Payback Team. **Action:** Clerk.

6.4 Tennis Court Floodlights

The floodlights were replaced with LED lanterns on the 16 September 2024. **Action:** Clerk to contract contractor to see if lights can be adjusted.

6.5 Replacement Streetlight – Davy Place - 57

The defective lantern was replaced on the 25 September 2024.

6.6 Remembrance Parade – 10 November 2024

This year's parade will take place on Sunday 10 November 2024. The parade will meet on Cannell's Car Park, and set off from White Horse Corner at 10.30 am. The parade will arrive at Church Plain at 10.45am and there will be a short service by the War Memorial. This will be followed by a Service in Holy Trinity Church. All timings are approximate. Cllr AW will take part in the parade and lay a wreath on behalf of LTC. **Action:** Cllr AW. Cllr JA and MP offered to volunteer to assist with the event.

7. To receive reports from County and District Cllrs and Public Forum:

7.1 Report from District Councillor Jeremy Rowe (written by Jeremy Rowe): Appendix A

7.2 Report from District/County Councillor Kay Mason Billig:

No report received.

7.3 Public Forum

St George's Park - A representative from the St George's Park Action Group reported that a meeting took place at SNC on the 3 October 2024. The next meeting will be on the 4 November 2024 at 10.30am. Everyone is hopeful that the developer will deliver on their promises. The Action Group's main concern relates to the condition of the roads.

A discussion was had regarding the roundabout and the responsibility for maintenance still lies with the developer.

RMG is the management company for St George's Park and the MOP said that they are conversing with the MP Ben Goldsworthy over the matter.

A MOP reported that the Old Hockey Field Pond needs dredging.

8. Council Reports:

8.1 Chairman's Report

The report is attached to the minutes at Appendix B.

8.2 Town Councillors' Reports

Cllr MP and Cllr AW attended the Norfolk Market Towns Meeting in Swaffham on the 1 October 2024. 22 Norfolk Market towns were represented, and the event was very informative.

A discussion was had regarding tourist information in Loddon.

8.3 Clerk's Report

The report is attached to the minutes at Appendix C.

8.4 Admin and Allotments Officer's Report

The report is attached to the minutes at Appendix D.

8.5 Parish Warden's Report

The report is attached to the minutes at Appendix E.

8.6 Data Protection Matters

There is no data report this month.

9. Finance Report:

9.1 Bank Reconciliation to 30 September 2024

The balance of Loddon Town Council's accounts, including the Playing Field, as of 30 September was £369,685.00. This includes £203,657.03 of ear-marked funds, including CIL receipts of £6,070, and £166,027.97 of general funds.

9.2 Payments made in August under Clerk's Delegated Powers

In August 2024, it was necessary to approve payments under Clerk's Delegated Powers and the list was circulated for ratification.

9.3 Accounts for Payment in Accordance with the Budget

The RFO presented the list of payments (Appendix G). It was **resolved** to approve this list of payments. **Action:** RFO.

9.4 Audit and External Auditor's Report for 2023-24

The External Auditor's Report and Certificate for 2023-24 from PKF Littlejohn has been received, completing the audit process for 2023-24. The audit was satisfactory and there were no matters of concern. The Notice of Conclusion of Audit and the External Auditor's Report and Certificate have been displayed on the Town Council's noticeboards and website.

9.5 Nayax Card Reader for the DDA Door at the Staithe Toilets

A discussion was had regarding the necessity of a Nayax machine on the DDA door and it was **resolved** to defer the decision until the next meeting. **Action:** Parish Warden to review quotes.

9.6 Community Orchard Trees

The Council considered quotes that the RFO had obtained for the community orchard trees and it was **resolved** to purchase the fruit trees, the bark and supports from Homestead Nurseries at a cost of £418.88. **Action:** RFO.

9.7 Library Annexe Rent Review

The space has been measured and we are waiting on information from Big Sky for comparable rent prices. **Action:** Clerk.

9.8 Library Annexe Refurbishment

The Contract Administrator has circulated the contracts, and the programme of works has been received. The works start on the 15 October 2024 and should be completed early December. The deadline for invoices to be submitted to the Pride in Place grant is 15 December 2024.

The Planning conditions have been discharged.

Building Control have been informed of the start date and the insurers have been put on notice.

The Council office will be closed on the 16 and 17 October 2024 and notices have been placed on our website and office door.

LTC will liaise with the gym regarding a relaunch of the facilities in January 2025 utilising the revenue funding from the Pride in Place Grant. **Action:** Clerk.

It was **resolved** that a pro rata deduction of 25% will be applied to the gym should it be necessary for them to close for a week due to the refurbishment. **Action:** RFO.

9.9 Banking Signatories

Cllr AW is now a signatory for the Unity Trust and Barclays Bank Accounts. Cllr NH and Cllr SB will provide their identification in due course. **Action:** Cllr NH and SB.

10. Planning:

10.1 St George's Park

The Action Group have circulated an update, which was discussed during the public forum.

10.2 Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).*

2024/0773: 17 Water Meadow Close: It was **resolved** that the Clerk would speak to the case officer, and it may be necessary to apply for an extension so the Council can reconsider the application at the next meeting. **Action:** Clerk.

10.3 Decisions on Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).*

10.4 Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

10.5 Decisions on Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

11. Public Open Space, Assets and Highways:

11.1 Sam2 Reports

The Sam2 reports were circulated. Cllr AA has been assisting our volunteer with the relocation of the device on a 4-weekly basis. **Action:** Council to discuss the purchase of a wheelbarrow to assist Cllr AA.

11.2 Purchase of Saffron Land Adjacent to Crossways Terrace

LTC have approached Saffron to discuss the possibility of purchasing the land adjacent to the Loddon & Chedgrave Playing Field with a view to providing an overflow car park area. Saffron have sent LTC their valuation of the land and offered LTC the opportunity to obtain their own valuation of the land. LTC have obtained a valuation, and a meeting was held with Saffron's land management team on the 23 May 2024. A revised valuation has been received. The Council has sent a representation to Watson's. **Action:** Clerk.

11.3 Streetlights on Hopkins Homes

The Council were consulted on whether they wished for streetlights to be installed on the new Hopkins Homes development. It would fall to the Council to maintain the streetlights. It was **resolved** that streetlights would not be installed on the new development. **Action:** Clerk.

11.4 Parish Partnership Bid

In order to proceed with the Parish Partnership Bid to install a pedestrian access to the Jubilee Hall, thirteen metres of hedging will need to be removed. This will also reduce the visibility splay issues for the Jubilee Hall Car Park. The works to remove the hedge commence on the 21 October 2024 and the Jubilee Hall Car Park will close their car park for one day. NCC Highways have been informed. **Action:** Parish Partnership Bid on the next agenda.

11.5 Memorial for Cllr Colin Binfield

A discussion was had regarding the possibility of a memorial bench on the Playing Field in memory of Cllr Colin Binfield who sadly passed away on the 24 July 2024. **Action:** Clerk to add to PFC agenda.

11.6 Co-op Pavement

After reports of trips and falls outside the Co-op on the uneven slabs, a discussion has been had with NCC Highways and the Co-op to ascertain responsibility for the maintenance of the area. The Land Registry maps identify the owner of 29 Church Plain (and the paved area) as the Co-op. **Action:** Clerk to liaise with the Co-op.

11.7: Meeting with SNC Cllrs

Representation has been made to the District Cllrs and a meeting will be organised in due course. It will be necessary to revisit the Action Plan as part of the meeting. **Action:** Clerk.

12. Governance:

12.1 Jubilee Hall Management Committee Representative

It was **resolved** to defer this appointment until more Cllrs are in attendance. **Action:** Clerk.

12.2 Churchyard Liaison Role

It was **resolved** to appoint Cllr JA to the role. **Action:** Clerk.

12.3 L & C Playing Field Representative

It was **resolved** to appoint Cllr AW to the role. Cllr AW had resigned as the CPC Representative for the L & C PFC Committee. **Action:** Clerk to inform L & C PFC.

12.4 Personnel Committee

It was **resolved** to appoint Cllr NH. Cllr AW will remain as an ex officio member. **Action:** Clerk to add to next agenda.

12.5 Events Committee

It was **resolved** to dissolve the Events Committee and form a 'Chet Valley Events Working Party'. **Action:** AAO.

13. Updates from Committees, Representatives and Working Parties:

13.1 Personnel Committee

Cllr MP reported that the meeting was held on the 3 October 2024 and gave a brief summary.

13.2 Events Committee

The Events Committee met on the 25 September 2024 and their recommendation was to form a working party and have a table at the Victorian Evening for the remaining tombola donations and Loddon tea towels.

The report is attached to the minutes Appendix I.

13.3 **Loddon & Chedgrave Playing Field Committee**

The Loddon & Chedgrave Playing Field Committee is due to meet on the 16 October 2024. The report is attached to the minutes Appendix J.

13.4 **Chet Neighbourhood Plan**

Cllr JH reported that the date has been set for the Referendum – 14 November 2024. The report is attached to the minutes at Appendix K.

13.5 **Love Loddon Community Group (LLCG)**

Cllr JA proposed that sponsorship for the flower towers and containers should be set at £85 to cover the annual cost of £510 for the plants for the containers and flower towers, although it may be necessary to cover the cost of a plaque.

Cllr AW thanked the volunteer (RW) for their exceptional work repairing the noticeboard.

Action: AAO to write a letter of thanks.

Cllr JA is keen for the Council to explore replacing the open noticeboard on Church Plain and will investigate some options for the next meeting. **Action:** Cllr JA.

The next LLCG volunteer event will be on Sunday 20 October 2024 and bulbs will be planted.

The report is attached to the minutes at Appendix L.

13.6 **Chet Valley Community Larder**

The larder has two manned sessions each week in the library. Thanks to Thurlton PCC for their large harvest festival donation.

The report is attached to the minutes at Appendix M.

13.7 **Jubilee Hall Management Committee (JHMC)**

The Council currently has no representative.

The report is attached to the minutes at Appendix N.

14. **Correspondence:**

Correspondence had been circulated prior to the meeting:

15. **Items for a future agenda:**

- Sponsorship for the Flower Towers
- Noticeboard on Church Plain
- Pyes Mill Moorings
- Old Hockey Field Ponde
- Public Consultation on The Hollies
- Parish Partnership Bid

16. **Upcoming Council Meetings:** *(Held in Hollies Rear Hall unless otherwise specified)*

The next full Council meeting will be held on Wednesday 13 November 2024 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 5 November 2024).

- L & C PFC Meeting – 16 October 2024 at 7.00pm
- Full Council Meeting – 13 November 2024 at 7.00pm
- Personnel Committee Meeting – 21 November 2024 at 1.30pm

17. **Exclusion of Press and Public:**

It was **resolved** to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A SS1 & 2.

18. **The Hollies:**

The Trustees had their AGM on the 7 October 2024 and resolved to allow LTC to carry out a public consultation on the future of the community building. **Action:** Clerk to draft questions. RFO to review accounts.

19. L & C PFC Grants:

The Council received an update and discussed any necessary action. **Action:** Council.

The meeting closed at 21.53pm.

Appendix A - Report from District Councillor Jeremy Rowe

“Not yesterday I learned to know
The love of bare November days
Before the coming of the snow,” Robert Frost

A slightly shorter column this month, as we watch the leaves fall and prepare for the end of Autumn, the season of “mellow fruitfulness”.

Nationally, politics continues to be interesting, as our new Government sets about its task. Like all governments, they’ll make popular and unpopular decisions, and we will all judge them by their overall record when it comes to election time.

As well as responding to a range of completely understandable local concerns, including regular meetings about the work needed on the St George’s Estate, I’m continuing to work hard chairing the South Norfolk Scrutiny Committee, working with our cross-party team to ensure that South Norfolk residents are treated properly. Our last meeting was looking at the Council’s move from Long Stratton to the Horizon Building in Norwich, focusing on the financial, environmental and workforce wellbeing aspects.

In next month’s column I’ll give details of how to contribute to our ChetChat Christmas hampers, and how to nominate friends, family-members and neighbours who are over-60 & would appreciate one.

My next surgery, at Loddon Library, is **26 October 2pm - 3pm**. Please come down if there’s anything I can support you with, or, as ever, give me a ring on 07733323581.

Appendix B – Chairman’s Report

Since the last council meeting, I have:

- attended LTC Personnel committee
- attended LTC Love Loddon Group meeting(s)
- attended a meeting of the St Georges Park action group
- attended the LBPT AGM on behalf on LTC
- continued to meet with all LTC staff on a regular basis
- Discussed topics related to Loddon with NCC and SNC councillors
- attended Chedgrave Parish Council and related meetings
- met with various councillors and residents on several topics
- engaged in email threads regarding council business, legal challenges, and local issues

It is useful that the LTC is now attracting articles in the regional media. However, please would councillors note that we have a process whereby requests from the press should be directed to the Clerk and responses agreed by the chair / vice chair to ensure messages are accurate and consistent.

I am still delighted (and slightly overwhelmed) at the activities of the Love Loddon Group – it makes such a difference to the town.

Next month, amongst other duties, I shall be attending the parade and laying the wreath for the Armistice service on 10th November on behalf of LTC and attending various LTC committee meetings.

AW 8th October

Appendix C - Clerk's Report

In addition to managing the Council's facilities and staff, and further to the reports on the agenda and matters arising, the Clerk has information on the following matters.

Office

There have been several Committee meetings since the last TC meeting:

- Events Committee – 25 September 2024
- Personnel Committee – 3 October 2024
- Tennis Club Subcommittee – 4 October 2024

The Clerk attended several other meetings:

- SNC Parish & Town forum – 3 October 2024
- ICO Data Protection seminar – free training 8 October 2024
- Scribefest – free training – 26 September 2024
- Contractor meeting at the Staithe regarding DDA door – 25 September 2024

Cllr Liz Marsham resigned on the 12 September 2024 and has returned her tablet and lanyard.

Cllrs Alex Ashman and Sam Bailey have completed their Cllr training.

The Library have kindly provided us some space for tourist information leaflets.

Public Open Space and Assets

A great deal of work has gone into the preparatory work for the Library Annexe Refurbishment. The Pride in Place Grant deadline is 15 December 2024. The work commences on the 15 October 2024. I have reminded SNC that LTC requested that the Staithe toilets were transferred in January 2024 and no progress updates have been received from SNC.

The TPO application for the removal of dead wood was not required and the work was completed on the 3 October 2024. Two additional dead elm trees were also removed whilst the contractor was on site.

LTC responded to Parishioners concerns regarding a tree overhanging their property in Half Penny Court and reported their concerns to SNC.

The streetlight 75 in Davy Place had its replacement LED lantern installed on the 25 September 2024.

LTC responded to Parishioners concerns regarding vegetation on public open space at Broadland Meadow and it was removed on the 9 October 2024.

The bin to be installed off the Beccles Road footpath has been purchased and the landowner has given consent for its installation.

A faulty emergency light at the toilets was replaced.

Events

Remembrance Parade – 10 November 2024

Christmas lights are in the process of being organised for the official switch on at the Victorian Evening on the 6 December 2024.

Appendix D – Admin and Allotments Officer’s Report

All plots are now reallocated and tenanted.

I am still in the process of monitoring the plots that complaints were received about. I continue to regularly inspect & monitor the site to ensure that all plots are well cultivated and kept to a good standard. There is currently 2 people on the waiting list.

I have completed the quarterly H&S inspection, with nothing to report.

I continue to make arrangements for the Remembrance Day Parade and am meeting with the Loddon Branch of the RBL and other local participants this month to check arrangements.

I continue to cover the day-to-day admin in the office, including dealing with planning matters, responding to Parishioners enquiries, answering emails and phone calls, and supporting the Events Committee with taking minutes and providing agendas.

Appendix E – Parish Warden’s Report

Key activities since the September Council meeting:

- Contracted works:
 - Progressed quotes for Access control for DDA at Staithe and hosted Site survey
 - Sourcing quotes for ‘Boxing in’ switchgear in football changing rooms
 - Working with Stakeholders to develop plan for Hedge grubbing work at Jubilee Hall
 - Revised Ground maintenance contract schedule to reflect current requirement
 - Facilitated replacement of Emergency light at Staithe shower
 - Oversaw ‘Dead wood removal’ Tree works on Old Hockey field
- Response to Councillor/Parishioner concerns/reports:
 - Investigated Parishioner concern regarding Tree on Filbert Road. Reported to Highways
 - Drooping branches obstructing path opposite Hobart School removed
 - Fallen bough removed from Footpath 10 behind Church
 - Parishioner concern re. dead Elms on Water Meadow Close investigated and Contractor tasked
 - Responded to Parishioner concerns ref. Highway weed growth in Lemn Grove area
 - Reported Water leak outside Co-op and liaised with Anglia water on site
 - Followed up reports of trees blocking path on Half Penny Court
- Playground maintenance:
 - Regular repairs to Safety mats under Kittens Lane Swings
 - Repaired collapsed seat on playground Jeep
- Replaced flip down seat in Staithe Shower
- Pest control at Annex offices- Wasp nest
- Routine weekly Safety inspections of: Kittens Lane and Broadlands play areas
- Weekly inspection; Public open spaces, Parish trees, Annex Offices and Staithe
- Tennis courts inspected and leaf vacuumed weekly
- Routine litter picking; Jubilee field, Hockey field, Pyes Mill.
- Ad-Hoc Litter picking; George Lane, High Street, Bridge Street, Mill Road, Pyes Mill Road, Bungay High and Low Roads, Davy Place, Gunton Road, Lemn Grove and adjoining roads
- Regular inspection of Staithe toilets, Car park area and Waterfront
- Monthly inspection at Pyes Mill
- Legionella flushing and temperature control readings completed
- Fire Alarm System, Emergency lighting, and CO Monitor checks complete
- CCTV Cameras checked and cleaned
- War Memorial inspected and swept
- Footpaths; 8,9,10,11,14,15, 16 & 18 all Inspected and litter picked. Pinch points cut back to maintain access

Appendix F – Data Protection Matters

No report.

Appendix G – Payments for Approval

10/09/2024	BT	WIFI Staithe	67.66
13/09/2024	EE	Mobile	45.95
16/09/2024	British Gas	Electric	99.35
30/09/2024	BT	Broadband	37.14
30/09/2024	Unity Trust Bank	Bank Charges	18.00
11/10/2024	BT	Broadband	67.66
01/10/2024	PHS	Sanitary Disposal	1,606.98
01/10/2024	SSE	Street Lighting	128.30
07/10/2024	Inty	Microsoft licenses	5.39
10/10/2024	Adept It	Monthly IT plan	31.20
17/10/2024	EDF	September Electric Staithe	105.79
15/10/2024	British Gas	Electric	106.42
04/10/2024	Everflow	Water	67.53
07/10/2024	South Norfolk Council	Rates October	434.00
11/10/2024	Jane Hale	Larder Expenses	62.31
11/10/2024	Jane Hale	Larder Expenses	103.34
11/10/2024	Volunteer	Tennis Expenses part 1	82.65
11/10/2024	PKF Little John	AGAR Fees	756.00
11/10/2024	SLCC	Training	108.00
11/10/2024	SLCC	Training	36.00
11/10/2024	Steve Jackman	Website Support	210.00
11/10/2024	Viking	Stationery	47.81
11/10/2024	Loddon Building Pres.Trust	Meetings - Hall hire	155.00
11/10/2024	Viking	Stationery	25.79
11/10/2024	Volunteer	War Memorial notice board	146.00
11/10/2024	Julie Appleby	Love Loddon - Bulbs/Grobags	13.96
11/10/2024	Homestead Nurseries	Love Loddon Plants	149.75
11/10/2024	Norwich Winter Tenns Ass.	League Registration	130.00
11/10/2024	Volunteer	Tennis Expenses	86.40
11/10/2024	Boggis Electrical	Tennis Flood Light switch	293.24
11/10/2024	Boggis Electrical	Install New flood lights	9,934.80
11/10/2024	Loddon Garden DIY	Grounds Maintenance	1,165.61
11/10/2024	Jubilee Hall Man Comm	Car Park Contribution 2023	500.00
11/10/2024	Volunteer	Tennis Expenses part 2	55.20
11/10/2024	Salary & Expenses	October 2024	4,405.92
11/10/2024	HMRC	Tax/NI October	882.51
11/10/2024	Norfolk Pensions	Pensions October	1,529.62
11/10/2024	Andy Woodman	Mileage - SNC Meeting	54.00
11/10/2024	Mervyn Pointer	Milage - Swaffham	37.80
11/10/2024	Top2Bottom	Cleaning	1,690.22
11/10/2024	Cozens UK Ltd	Street Lighting	36.00
11/10/2024	Emily Curtis	Mileage	9.69
11/10/2024	Tom's Trees	Oak Tree / Elm Trees on OHF	1,100.00
11/10/2024	T.T Jones	Street lighting repairs	428.64
11/10/2024	Jubilee Hall	Replace Table (fete)	37.89

11/10/2024	Kings Electrical LTD	Replace Staithe emergency light	72.00
11/10/2024	Norfolk Ass of Local Councils	Training	90.00
11/10/2024	Norfolk Parish	Induction Training	52.00
11/10/2024	JC Surveyors Ltd	Contract Admin Invoice	3,121.50

August Payments for Ratification – Approved under Clerk’s Delegated Authority in August 2024

29/07/2024	Jubilee Hall - Loddon	Tennis Crt Water Refund	8.81
25/07/2024	Crook Power Washing	Tennis Crt Wash/Weed	700.00
25/07/2024	Redacted	Fete Pitch Fee Refund	20.00
29/07/2024	Redacted	Fete Pitch Fee Refund	20.00
29/07/2024	Parravanis Ice Cream Ltd	Fete Pitch Fee Refund	50.00
25/07/2024	Redacted	Fete Pitch Fee Refund	50.00
25/07/2024	AJB Autocare	Repairs to Jeep in play area	312.00
29/07/2024	Redacted	Fete Pitch Fee Refund	20.00
25/07/2024	Go Cardless	New account set up	0.01
22/08/2024	HMRC	August Tax & NI	860.24
22/08/2024	Norfolk Pension Fund	August Pensions	1,479.63
22/08/2024	Rialtas	Training Session	336.00
22/08/2024	Redacted	Pitch Fee Refund	20.00
22/08/2024	Redacted	Pitch Fee Refund	50.00
22/08/2024	Redacted	Pitch Fee Refund	20.00
22/08/2024	Mel's Happy Daze Bar	Pitch Fee Refund	200.00
22/08/2024	Cozens	July Street Lighting	36.00
22/08/2024	Top2Bottom	July Cleaning	1,586.50

Appendix H – Planning Report

App Number	App Type	Address	Proposal	Application/ Decision	Decision	Date of Decision
2024/2641	Approval of Condition Details	Prospect House Little Money Road Loddon Norfolk NR14 6JD	Details for condition 7 of 2014/1592 - (7) Drainage Details	A		
2024/0773	Full Planning Permission	17 Water Meadow Close Loddon Norfolk NR14 6UP	Erection of fence and shed to rear and change of use of land to residential (Retrospective)	A		
2024/2571	Non-material amendment of 2023/2772	21 Beccles Road Loddon Norfolk NR14 6JQ	Non-material amendment of 2023/2772 - Change of proposed roof material/colour & fenestration LTC not consulted	A		
2024/2734	Approval of Condition Details	Loddon Parish Council The Library Annexe Church Plain Loddon Norfolk	Details reserved by condition 3 of 2023/1236 - window and door details LTC not consulted	A		
2024/2551	Works to trees in Conservation Area	16 High Bungay Road Loddon Norfolk NR14 6JT	T1 Beech - crown reduction in height from 12m to 8m and width from 12m to 8m, branches will be cut back no more than 3 inches in diameter LTC not consulted	A		
2024/2775	Works to TPO trees	Farthing Green House 1 Beccles Road Loddon Norfolk NR14 6LT	T1 Holly - Crown reduction in height from 7.2m to 4.7m, width to remain as existing to reduce tree growing further into the adjacent ash trees LTC not consulted	A		

2024/2898	Works to trees in Conservation Area	Farthing Green House 1 Beccles Road Loddon Norfolk NR14 6LT	T1 self-seeded Sycamore - Fell LTC not consulted	A		
2024/1124	Full Planning Permission	Saxon House Kittens Lane Loddon Norfolk NR14 6JE	Internal and external alterations to create 9 no. additional supported housing units and ancillary facilities	D	Approval with Conditions (Delegated)	10/09/2024
2024/2734	Approval of Condition Details	Loddon Parish Council The Library	Details reserved by condition 3 of 2023/1236 - window and door details	D	Approval of details - Approved (Delegated)	03/10/2024

Appendix I - The Events Committee

No report from Cllr Jane Hale.

Appendix J - Loddon & Chedgrave Playing Field Committee

No report.

Appendix K – Chet Neighbourhood Plan

No report from Cllr Jane Hale.

Appendix L – Love Loddon Community Group

The group has seen a flurry of activity this month! Saturday 14th of September, we met at The Swan to review work carried out and chat through future ideas.

The following sunny Saturday 21st, we had a great turn out to strip out the existing bedding plants from the planters and prepare them for the winter violas.

SNC collected the waste, but all the geraniums are being reused by members of the group or residents to overwinter. Coffee was kindly donated by Loddon Deli.

Homestead Nurseries delivered our new plants to the rear yard of LTC offices on Saturday 27th, which we grouped ready for planting the following day. Again, more help arrived than I expected on Sunday 28th and the violas were planted in a flash!

The accounts for the year are almost complete, with expenditure coming in just under £750 for the year. We had a budget of £2k, a grant for £300 and a donation from a member of the public for £60.

Regarding seeking sponsorship, for both Summer and Winter (for the plants alone for 6 towers and 4 tubs) the cost was £509.95 which divided by the 6 flower towers averages at £85 each. Thoughts if this seems a reasonable sum to seek from local businesses please. I will investigate how we can recognise sponsors with a plaque etc and write to a letter for local businesses and societies when I can.

With the remaining LLCG budget, I would like to investigate replacing the tired looking noticeboard on Church Plain, with a glazed unit (like the new 'Old School' board outside the library) and would appreciate thoughts from fellow councillors.

Finally, I would like to record my thanks again to our amazing local volunteers for their continued help. We regularly have about ten kind folk that attend each session, some wonderful stalwarts but also the occasional new face, which is fantastic! Also, huge thanks to Vice Chair Mervyn Pointer for rolling up his sleeves each time, Chair Andy Woodman for coming along and lending his support and Emily, Jo, Paul, and Louise for all their help and encouragement.

Next working session is **Sunday 20th of October** when we hope to carry out some bulb planting, also hopefully involving the local Brownies and general tidying. The last get together of 2024 will be on **Sunday 24th of November** for leaf clearing of Church Plain in preparation for the Victorian Evening.

Cllr Julie Appleby

Appendix M – Community Larder

No report from Cllr Jane Hale.

Appendix N - Jubilee Hall Management Committee

No Cllr Representative at present.