



Loddon Town Council

The Old School | Church Plain | Loddon | NR14 6EX

www.loddontowncouncil.gov.uk

Minutes of the meeting of Loddon Town Council (LTC) held on Wednesday 13 November 2024, 7.00pm in the Hollies Rear Hall.

Present: Cllr Andy Woodman (AW) - Chairman, Cllr Jane Hale (JH), Cllr Natalie Henry (NH), Cllr Julie Appleby (JA), Cllr Richard Hubbard (RH), Cllr Steven Kellingray-Williamson (SKW).

In Attendance: Emily Curtis (Town Clerk), Jo Leonard (AAO), Louise Hobbs (RFO), and seven members of the public (MOP).

Absent: None.

1. **Welcome, Meeting Protocol and Etiquette:**

Chairman Cllr AW welcomed everyone to the meeting. The Clerk confirmed that she did not wish to record the meeting.

2. **Apologies for Absence:**

The Council received and accepted apologies from Cllr Alex Ashman (AA) as he was attending a university conference, Cllr Mervyn Pointer (MP) as away from home, Cllr Kay Mason Billig (KB) as she had a work meeting in London and Cllr Sam Bailey (SB) as she was unable to attend due to family commitments.

Cllr Sue Utting submitted her resignation on the 8 November 2024.

3. **Declarations of Interest and Requests for Dispensations:**

Cllr JH declared an interest on any items on the agenda relating to the Jubilee Hall as she is a Jubilee Hall Trustee.

Cllr JH declared a non-pecuniary interest in the Hollies item as she is a member of LBPT.

Cllr JA declared a non-pecuniary interest in any items relating to St George's Park as she is a resident with the development.

4. **Minutes of the Meeting held on the 9 October 2024:**

The Minutes of the meeting held on the 9 October 2024 were approved as a correct record.

5. **Matters Arising:**

5.1 **Staithe and Staithe Footbridge**

SNC's Asset Officer has provided an update. The Staithe footbridge repairs will commence soon.

5.2 **Gold Standard Bus Stops**

LTC has received an update from Westcotec:

"UKPN were planning on making a connection in November, however this wasn't approved by street works and now looks to be put back unfortunately to January. I have had a chat with the RTI suppliers, and we will look to install this next month to the shelter outside The Swan."

5.3 **Community Payback Team**

We have sent a copy of our Public Liability insurance, and work can be scheduled soon.
Action: Clerk.

5.4 Remembrance Parade

The Council organised a safe and successful event and thanks were given to the Loddon's Royal British Legion for their part in organising the parade. LTC will require another steward next year to man the King's Head/Marina Car Parks. Quotes for a lightweight PA system will be added to the next agenda to assist with the open-air event and other LTC events.
Action: AAO.

5.5 Community Orchard

The trees have been ordered, but we do not have an expected delivery date. Cllr MP has identified a grant application that we can apply for to cover the cost of the trees. The Cllrs are happy to plant on a Sunday morning and Cllr JA offered to advise the Love Loddon Community Group of the planting date. **Action:** Clerk to circulate dates once a delivery date has been received.

5.6 Staithe Toilet Ownership

The Council entered into a 35-year lease with SNC in 2016 and it was resolved in January 2024 to request that SNC transfer the ownership of the Staithe Toilets to LTC. Due to staffing constraints, SNC has not been able to progress this matter. The Clerk met with SNC's Asset Officer on the 8 November 2024 and SNC will now progress the request.

5.7 Library Annexe Kitchen and Toilet Refurbishment

The Clerk met with the Contract Administrator and Contractor on the 12 November 2024 and the works are 1-2 weeks behind schedule. The anticipated completion date is mid-December.

5.8 Meeting with SNC District Cllrs

The meeting date has been set as the 27 November 2024, 7pm in the Council Office. Both district Cllrs, Kay Mason Billig and Jeremy Rowe will be in attendance. All Cllrs are welcome to attend. **Action:** Clerk to circulate date to all Cllrs.

5.9 Memorial Bench for Colin Binfield

The L & C PFC are exploring options and Cllr JH is discussing the proposal with Colin's family. **Action:** PFC and Cllr JH.

5.10 Co-Op Pavement Issues

The Council has confirmed via Land Registry that the owner of the damaged slabs is the Co-Op. The repair work was undertaken by the Co-Op on the 7 November 2024.

5.11 Christmas Lights and Christmas Tree

The AAO and PW have distributed letters and emails to the residents of the High Street, Church Plain and Bridge Street that are included in the lighting scheme. The Loddon Swan has kindly offered to sponsor the Church Plain Christmas Tree. Installation of the lights will be late November 2024.

5.12 Defibrillator at The Staithe Toilet

LTC's cleaning Contractor Top2Bottom has kindly donated £1,000 towards the cost of the new defibrillator at the Staithe. Heart2Heart has also kindly donated £500 towards the cost. A local electrical contractor has kindly offered to install the defibrillator cabinet free of charge.

We have contacted the Broads Authority to check if Planning Consent is required. We are also waiting on confirmation from Top2Bottom and Heart2Heart on ownership and maintenance obligations. **Action:** Clerk.

6. To receive reports from County and District Cllrs and Public Forum:

6.1 Report from District Councillor Jeremy Rowe (written by Jeremy Rowe): Appendix A

6.2 Report from District/County Councillor Kay Mason Billig:

No report received.

6.3 Public Forum

The Loddon Royal British Legion Parade Leader congratulated LTC on organising the cleaning of the War Memorial in time for the Remembrance Parade event.

The parking issues on George Lane were discussed.

A MOP reported that the Chet Valley Neighbourhood Plan reflected Loddon well.

A MOP requested an update on the High Bungay Road TRO. **Action:** Clerk to obtain update.

A MOP reported that the overhanging trees on High Bungay Road were causing issues for the route. **Action:** Parish Warden to investigate.

Information was given to a MOP on how to obtain to purchase a wreath on the War Memorial as all organisations are welcome to lay a wreath.

7. Council Reports:

7.1 Chairman's Report

The Chairman requested that going forward, all meeting updates should be in writing to reduce meeting duration. **Action:** LTC Cllrs.

The report is attached to the minutes at Appendix B.

7.2 Town Councillors' Reports

None.

7.3 Clerk's Report

The report is attached to the minutes at Appendix C.

7.4 Admin and Allotments Officer's Report

The report is attached to the minutes at Appendix D.

7.5 Parish Warden's Report

The report is attached to the minutes at Appendix E.

7.6 Data Protection Matters

There is no data report this month.

8. Finance Report:

8.1 Bank Reconciliation to 31 October 2024

The balance of Loddon Town Council's accounts, including the Playing Field, as of 31 October 2024 was £355,824.44. This includes £198,992.44 of ear-marked funds, including CIL receipts of £4,179.01, and £156,832 of general funds.

8.2 Accounts for Payment in Accordance with the Budget

The RFO presented the list of payments (Appendix G). It was **resolved** to approve this list of payments. **Action:** RFO.

Cllr JH abstained from the vote as she was a recipient.

8.3 **Local Government Pay Agreement 2024/25**

The RFO informed the Council that the National Joint Council for Local Government Services (NJC) has agreed pay rates applicable from 1 April 2024 to 31 March 2025. The payments have been calculated and included within the November staff salaries.

8.4 **Nayax Card Reader for the DDA Door at the Staithe Toilets**

The Council had previously discussed the necessity of a Nayax machine on the DDA door and it was **resolved** to appoint Healthmatic to complete the works. **Action:** RFO.

8.5 **Library Annexe Rent Review**

LTC have received expert advice and have had the building measured and sought comparable rent information. Negotiations are continuing. The additional rent will be back dated to September 2023. **Action:** Clerk.

8.6 **Banking Signatories**

Unity Trust are in the process of registering Cllr NH. The RFO now has the relevant ID to complete the application from Cllr SB. **Action:** RFO.

8.7 **Grant Application from Victorian Evening Organisers**

It was **resolved** to grant £150 to the hall hire and punch and Judy show that the Victorian Evening organisers have booked. **Action:** RFO.

8.8 **Grant Application from the Loddon Town Estate Trust**

It was **resolved** to grant £119.34 for the lightweight table display to assist them with future fundraising events. **Action:** RFO.

8.9 **Norfolk Armed Forces Covenant Commemoration Fund**

It was **resolved** to apply for the grant made available to enable community organisations to apply for up to £500 to commemorate the 80th anniversaries of VE and VJ Day in 2025. **Action:** RFO.

9. **Planning:**

9.1 **St George's Park**

The Action Group had circulated an update.

9.2 **Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).***

2024/0773: 17 Water Meadow Close: It was **resolved** to object to the application with the following comments. The applicant has extended the residential curtilage of their garden without permission from the landowner and fenced in a piece of amenity land. Previously, a ditch ran along the rear of the garden, but the ditch has been filled in and we suspect that Norfolk County Council as the Lead Local Flood Agency has not been consulted. Approval of this application could give precedence for neighbouring properties to extend their curtilage into the St George's Park residential development buffer zone and we ask that South Norfolk Council do not give consent to the change of use of this piece of land. **Action:** Clerk.

9.3 **Decisions on Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).***

9.4 **Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).***

9.5 **Decisions on Planning Applications from the Broads Authority:** *Please refer to the Planning Report (Appendix H).*

10. **Public Open Space, Assets and Highways:**

10.1 **Sam2 Reports**

The Sam2 reports were circulated. Cllr AA has been assisting our volunteer with the relocation of the device on a 4-weekly basis.

10.2 **Purchase of Saffron Land Adjacent to Crossways Terrace**

LTC have approached Saffron to discuss the possibility of purchasing the land adjacent to the Loddon & Chedgrave Playing Field with a view to providing an overflow car park area. Negotiations are continuing and it was **resolved** to move this item to the closed session.

10.3 **Parish Partnership Bid**

In order to proceed with the Parish Partnership Bid to install a pedestrian access to the Jubilee Hall, thirteen metres of hedging has been removed. This has improved the visibility splay issues for the Jubilee Hall Car Park. The Clerk and Parish Warden met with Norse and the NCC Highways Engineer and a plan has been devised to extend the footway. The quote has not yet been received, and it was **resolved** to give the Clerk the power to accept the quote for the proposed works and submit the bid by the deadline of the 6 December 2024. **Action:** Clerk.

10.4 **5g Mast Pre consultation**

It was **resolved** to support the mast application. **Action:** Clerk.

10.5 **Minerals and Waste Plan Consultation**

It was **resolved** to offer no comment. **Action:** Clerk.

10.6 **Warren Hills Bin**

It was **resolved** to install a bin on the vehicle pull in adjacent to the Warren Hills footpath. **Action:** Clerk to order. PW to install.

10.7 **Old Hockey Field Pond**

A MOP had compiled a report on the Old Hockey Field Pond. LTC had contacted Norfolk Wildlife Trust to ascertain if grant funding is available for works. **Action:** Clerk to add to a future agenda once a response has been received.

11. **Governance:**

11.1 **2025 Meeting Dates**

The proposed meeting dates were circulated and approved.

11.2 **Tennis Subcommittee**

It was **resolved** approve Elaine Spencer's request to join the Tennis Subcommittee. **Action:** Clerk.

11.3 **Jubilee Hall Management Committee Representative**

Cllr RH offered to attend a JHMC meeting to find out more about the role. **Action:** Clerk to add to next agenda.

11.4 **L & C Playing Field Substitute Representative**

CPC has advised us that Cllr Andy Woodman has stepped down as Chedgrave PC Representative in order to fill LTC's representative role vacancy and CPC Cllrs Jo Sinfield

and Deb Downer are our current reps and Cllr David Richards is the substitute representative.

It was **resolved** that Cllr NH should become LTC's Substitute Representative. **Action:** AAO.

11.5 **Personnel Committee**

There is one vacancy on the Personnel Committee. It was **resolved** to defer this decision.

11.6 **Chet Valley Events Working Party Terms of Reference**

It was **resolved** to defer the **Terms of reference**. **Action:** Clerk.

12. **Updates from Committees, Representatives and Working Parties:**

12.1 **Personnel Committee**

Cllr MP reported via a written report that a meeting was held on the 31 October 2024 and gave a brief summary.

12.2 **Chet Valley Events Working Party**

Cllr JH reported that a table has been booked in St Johns Chapel for the LTC tombola and tea towel stalls. Additional information was requested. **Action:** Chet Valley Events Working Party.

The report is attached to the minutes Appendix I.

12.3 **Loddon & Chedgrave Playing Field Committee**

The Loddon & Chedgrave Playing Field Committee met on the 16 October 2024 and upcoming 2025/26 budget was discussed.

There will be a remote meeting held on the 15 November 2024 for the LTC and CPC Clerks to discuss the Terms of Reference with NPTS.

The report is attached to the minutes Appendix J.

12.4 **Chet Neighbourhood Plan**

Cllr JH reported that the Referendum is being held on the 14 November 2024.

The report is attached to the minutes at Appendix K.

12.5 **Love Loddon Community Group (LLCG)**

The report is attached to the minutes at Appendix L.

12.6 **Chet Valley Community Larder**

The larder has two manned sessions each week in the library.

The report is attached to the minutes at Appendix M.

12.7 **Jubilee Hall Management Committee (JHMC)**

The Council currently has no representative. It was **resolved** to defer this item to the closed session.

The report is attached to the minutes at Appendix N.

13. **Correspondence:**

Consultation on remote meetings – It was **resolved** to support the idea for remote attendance to meetings. **Action:** Clerk.

14. **Items for a future agenda:**

- Sponsorship for the Flower Towers
- Noticeboard on Church Plain
- 2024/25 Budget

- Governance and Finance Committee

15. Upcoming Council Meetings: *(Held in Hollies Rear Hall unless otherwise specified)*

The next full Council meeting will be held on Wednesday 11 December 2024 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 3 December 2024).

- Meeting with District Cllrs – 27 November 2024 at 7.00pm
- Personnel Committee Meeting – 28 November 2024 at 1.30pm
- Personnel Committee Meeting – 11 December 2024 at 6.15pm
- Full Council Meeting – 11 December 2024 at 7.00pm

16. Exclusion of Press and Public:

It was **resolved** to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A SS1 & 2.

17. L & C PFC Grants:

The Council received an update and discussed any necessary action. **Action:** Council.

18. Community Spaces:

The Council discussed the options for to support Loddon's community spaces and **resolved** to organise a meeting with the Jubilee Hall Management Committee and request a copy of the financial accounts. **Action:** Clerk.

It was **resolved** to continue with the public consultation on community spaces. **Action:** Clerk to draft questions and circulate for approval. RFO to review accounts.

19. Saffron Land

It was **resolved** to reply with an offer, no covenants. **Action:** Clerk.

The meeting closed at 20.53pm.

Appendix A - Report from District Councillor Jeremy Rowe

We're finally gearing up for Winter and Christmas, which will give us all a well-deserved break from challenging international and national news.

Great to see the Indian Palace in Loddon up and running - delicious food & great people is always a winning combination.

As well as local concerns, including regular meetings about the work promised on the St George's Estate, I'm continuing to work hard chairing the South Norfolk Scrutiny Committee, working with our cross-party team to ensure that South Norfolk residents are treated properly. Our last meeting was looking at the Council's work to support young people across our area, which as well as being important, was very interesting.

I'm delighted to announce that our ChetChat group will be distributing Christmas hampers again this year. If you know someone aged 60 or over who you think would appreciate the thought that goes behind this, please let me have their name and address. I know that this local tradition is something which has become very important - it's a great symbol of how strong our community is. If you'd like to donate to help us to continue this work, we'll be collecting money outside Coop 10-11am on Saturday 14th & 21st December. Special thanks to South Norfolk District Council & Chedgrave Bowls Club for their brilliant support for the Christmas hampers.

My next surgeries, at Loddon Library, are **14 December & 15 February 2-3pm**. Please come down if there's anything I can support you with, or, as ever, give me a ring on 07733323581.

Appendix B – Chairman's Report

I huge thank you to the staff and councillors (and the British Legion) for the support given to the annual remembrance parade last Sunday. A real community effort and one that impresses visitors and residents alike and I was again proud to represent the Town Council.

Since the last council meeting, I have:

- attended LTC Personnel committee and initiated the RFO replacement process
- attended a meeting of the St Georges Park action group
- met with Jubilee Hall leaders on several occasions
- met with senior South Norfolk council members
- met with our MP, Ben Goldsworthy
- continued to meet with LTC staff on a regular basis
- discussed topics related to Loddon with NCC and SNC councillors and our MP
- attended Chedgrave Parish Council and related meetings
- met with various councillors and residents on several topics
- engaged in email threads regarding council business and local issues

I am again delighted at the activities of the Love Loddon Group – it is such a fabulous example of local volunteering and looks terrific.

Over the coming month, amongst other and regular duties, I shall be voting to approve our Neighbourhood Plan, attending meetings with members of South Norfolk Council and with The Jubilee Hall Trustees.

We will also be preparing our annual budget ready for approval at the December Council Meeting. I'm also planning to have a rare week away - visiting relatives.

I'm looking forward to this year's Victorian Evening on Friday 6th December, to admiring our wonderful Christmas Lights and hoping that Santa has something for me.

Appendix C - Clerk's Report

In addition to managing the Council's facilities and staff, and further to the reports on the agenda and matters arising, the Clerk has information on the following matters.

Office

The Clerk has attended the following Committee meetings since the last TC meeting:

- L & C PFC – 16 October 2024
- Personnel Committee – 31 October 2024

The Clerk has attended several other meetings:

- SNC Parish & Town Seminar – 13 November 2024
- Cllr induction for Cllr Richard Hubbard – 22 October 2024
- Library Annexe Refurb meeting with contractor and Contract Administrator – 13 November 2024
- Meeting with LTC Chairman and Jubilee Hall management Committee Chairman – 5 November 2024
- Meeting with SNC's Asset Officer - 8 November 2024

Future Meetings:

- CPC and LTC Clerk to discuss L & C PFC Terms of Reference with NPTS – 15 November 2024
- Pride in Place at Loddon – 19 November 2024

The Loddon History Group has kindly assisted the Council with the production of an updated poster detailing the history of the Old Town Hall and it has now been installed in the Library Annexe corridor. We have revised the way the minutes and agendas are published on the website, as the quantity of documents that we now upload has expedited exponentially in the last couple of years, and it was difficult to find the required document.

The office alarm service has been scheduled for early December 2024.

Two members of staff were unable to attend work due to being unwell from Covid.

Annual leave was taken by the Clerk.

The AAO has installed a Tourist Information point in the lobby.

PC Joshua Ford is no longer Loddon's Beat Officer. We have not been informed of his replacement.

The Clerk had their 1-2-1 with the Chairman of the Personnel Committee.

The RFO submitted their resignation on the 25 October 2024 and their last working day will be 28 November 2024. A locum has been appointed to assist the Council whilst the recruitment process is carried out.

Public Open Space and Assets

A meeting was held with the contractor and Contract Administrator on the progress of the Library Annexe kitchen and toilet refurbishment on the 13 November 2024. SNC Pride in Place are visiting on the 19 November 2024.

The damaged kerb stones at Farthing Green and outside the butchers have been reported to NCC. They have responded with the following:

"I looked at the damaged kerb outside the butchers and have raised an order to remove the loose kerb and make safe with macadam. Due to the location, we will need a three-way TM set-up to reinstall the kerb, which we will tie in with some other work requested by the butcher to remove some old lining which is causing confusion for customer "

The cubicle door in the Mens toilet at the Staithe was recently damaged. The Parish Warden and cleaner have reinstalled the door.

The macerator in the DDA toilet was blocked and the DDA toilet had to be closed whilst the plumber scheduled the works to be completed.

The work at the Jubilee Hall to grub out thirteen metres of hedge was completed on the 21 October 2024. The work has improved the car parks visibility splay and also improved the halls visibility.

The additional bin for the footpath off Beccles Road was installed on the 24 October 2024 and SNC have been informed.

CCTV footage shows young people damaging the jeep at the Kitten's Lane Play Area. The Parish Warden has removed the jeep bench and made the equipment safe to use again.

A bollard at Pyes Mill has been removed. SNC have been informed.

SNC were informed that slabs on the path to the Church Plain car park had become loose and their contractor repaired the path on the same day.

Events

Remembrance Parade – 10 November 2024. The cascade and display were installed by the PW on the 30 October. The cascade will be removed on the 14 November 2024. The event was a success, and we are very grateful to everyone who assisted on the day.

Christmas lights are in the process of being organised for the official switch on at the Victorian Evening on the 6 December 2024. The Loddon Swan has kindly offered to sponsor the Church Plain Christmas Tree.

Appendix D – Admin and Allotments Officer's Report

All plots are now allocated and tenanted.

I am still in the process of monitoring the plots that complaints were received about. I continue to regularly inspect & monitor the site to ensure that all plots are well cultivated and kept to a good standard. There is currently 3 people on the waiting list.

I met with the Chair of the Loddon Community Allotment Society for our usual bi-monthly meeting. The meeting was constructive with tenants not reporting any problems to him.

I have continued to organise the logistical arrangements for the Remembrance Day Parade, which are all now in place for the event.

The arrangements for this year's Christmas Lights display are well under way. We are trying to simplify the process this year by using an opt out system for consent.

I continue to cover the day-to-day admin in the office, including dealing with planning matters, responding to Parishioners enquiries, answering emails and phone calls.

Appendix E – Parish Warden's Report

Key activities since the October Council meeting:

- Contracted works:
 - Facilitated post Asbestos removal air monitoring at Annex offices
 - Obtained quotes for DDA Access control at Staithe and hosted survey
 - Sourcing quotes for 'Boxing in' switchgear in football changing rooms
 - Supervised Hedge grubbing up works at Jubilee Hall
- Response to Councillor/Parishioner concerns/reports:
 - Made temporary repairs to car park paving trip hazard
 - Met B line to discuss Old Hockey field pond management
 - Removed damaged temporary orange fence from Hockey field Pond
- Playground maintenance:

- Regular repairs to Safety mats under Kittens Lane Swings
- Made Jeep safe following latest vandalism and compiled CCTV footage
- Cleared glass from Kittens Lane Parkour and children's Playground
- Cleared Annex Kitchen and External shed to facilitate Asbestos removal
- Removed redundant Hand Sanitizer station from outside Co-op
- Fitted replacement Town Council Post box
- Put up Loddon history group picture in lobby
- Deployed Remembrance Day signage and decorations on Church plain
- Deployed Remembrance Cascade and 'Tommies' at Farthing green
- Assisted with stewardship and traffic management for Remembrance Service
- Tested Christmas lights ready for deployment. Delivered associated letters
- Built and fitted new Information centre display case in Annex lobby
- Installed new dog waste bin at Fire station footpath 'hot spot'
- Weekly inspection; Public open spaces, Parish trees, Annex Offices and Staithe
- Recovered damaged vehicle access post from Pyes Mill to yard
- Tennis courts inspected and leaf vacuumed weekly
- Routine litter picking; Jubilee field, Hockey field, Pyes Mill.
- Ad-Hoc Litter picking; George Lane, High Street, Bridge Street, Mill Road, Pyes Mill Road, Broadland Estate, Beccles road to A143, Bungay High and Low Roads, Davy Place, Gunton Road, Leman Grove and adjoining roads
- Regular inspection of Staithe toilets, Car park area and Waterfront
- Monthly inspection at Pyes Mill
- Legionella flushing and temperature control readings completed (Annex controls suspended whilst building works underway)
- Fire Alarm System, Emergency lighting, and CO Monitor checks complete
- CCTV Cameras checked and cleaned
- War Memorial inspected and swept
- Footpaths; 8,9,10,11,14,15, 16 & 18 all Inspected and litter picked. Pinch points cut back to maintain access

Appendix F – Data Protection Matters

No report.

Appendix G – Payments for Approval

14/10/2024	EE Ltd	Mobile Phone	45.95
16/10/2024	E-On Next	Gas	34.03
10/10/2024	BT	Staithe Broadband	67.66
29/10/2024	BT	PFC/Tennis Broadband	37.14
31/10/2024	SSE	Streetlighting	124.20
10/11/2024	Outside Help	IT Microsoft 365 Sept	64.27
10/11/2024	Outside Help	IT Microsoft 365 Oct	70.15
10/11/2024	Outside Help	IT Microsoft 365 Nov	64.27
31/10/2024	Unity Trust	Bank Charges	3.60
04/11/2024	Everflow	Water	494.83
05/11/2024	South Norfolk Council	Rates for November	434.00
19/11/2024	EDF	Gas	98.15
10/11/2024	Adept	Monthly Bronze Plan	31.20
15/11/2024	British Gas	Electricity	118.14
19/11/2024	E-On Next	Gas	66.84
11/11/2024	BT	Staithe Broadband	67.66

15/10/2024	Royal British Legion	Remembrance Wreath	27.50
15/10/2024	Adept IT	IT issues October	147.40
15/10/2024	Jane Hale	Larder Expenses	5.64
15/10/2024	Toilets to Go	Summer Fete Portable Toilets	228.00
15/10/2024	Norfolk Parish Training & Support	Budget Training	48.00
15/10/2024	DB Property Solutions (Norfolk) Ltd	Avocet – JH Hedge Grubbing	1,416.00
15/10/2024	Cozens	Christmas Lights x24	576.48
15/10/2024	Jubilee Hall	Car Park Contribution 2023	500.00
15/10/2024	Top2Bottom	Office & Staithe Cleaning	1,584.00
15/10/2024	Loddon Garden DIY	Grounds Maintenance	2,650.22
15/10/2024	Loddon & Chedgrave Jubilee Hall	Parkinsons Tennis Sept.	29.98
15/10/2024	Loddon & Chedgrave Jubilee Hall	Parkinsons Tennis Oct	74.95
15/10/2024	Salaries	Nov Salary incl back pay	6,672.40
15/10/2024	HMRC	Tax/NI November	1,489.39
15/10/2024	Norfolk Pension Fund	November Pensions	2,145.80
15/10/2024	Louise Hobbs	Expenses Nov	11.52
15/10/2024	Jane Hale	Key for Larder Safe	9.00
15/10/2024	Cozens	Monthly Maintenance Oct	36.00
15/10/2024	Richard Balfour	Tennis Balls	95.94
15/10/2024	Discreet Security Ltd	Remembrance Sunday	287.28
15/10/2024	Robert Atkinson	Club Championship Board	36.97
15/10/2024	Loddon Trust	Table-Small Grant App.	119.34
15/10/2024	Chet Valley Festival	Victorian Eve. Small Grant	150.00
15/10/2024	Holmes Building Contractors Ltd	Cert 1 -Library Annexe Refurb	6,685.13
15/10/2024	Jubilee Hall	Electric use Tennis Club/PFC	1,101.68

Appendix H – Planning Report

App Number	App Type	Address	Proposal	Application/ Decision	Decision
2024/2820	Approval of Condition Details	Land North Of Beccles Road Loddon Norfolk LTC Not consulted	Details reserved by condition 7 (tree protection plan) of 2022/0016	A	
2024/2834	Approval of Condition Details	Unit O Little Money Road Loddon Norfolk NR14 6JD LTC Not consulted	Details reserved by condition 3 of 2024/1475 - surface water drainage	A	
2024/2794	Full Planning Permission	Meadow Green Hales Hall Lane Hales Green Hales Norfolk	Change of use of outbuildings from kennels to residential (storage)	A	
2024/3005	Householder	33 High Street Loddon Norfolk NR14 6AH	Replacement of brick shed with wooden structure	A	
2024/2739	Listed Building Consent	32 High Street Loddon Norfolk NR14 6AH	Demolition of outbuilding with replacement shed	A	
2024/2571	Non-material amendment of 2023/2772	21 Beccles Road Loddon Norfolk NR14 6JQ	Non-material amendment of 2023/2772 - Change of proposed roof material/colour & fenestration LTC not consulted	D	Approval with no Conditions (Delegated)
2024/2228	Removal/Variation of Condition (S73 / S19)	Land West Of Little Money Road Loddon Norfolk	Variation of conditions 2 4 12 & 13 of 2020/2118- (2) amendment of the site layout, increase in access road width modification of unit sizes, and omission of certain units. Overall floor area remain the same (4) surface water (12) specific use of units 2-25 (13) specific use cafe/takeaway	D	Approval with Conditions (Delegated)

2024/2775	Works to TPO trees	Farthing Green House 1 Beccles Road Loddon Norfolk NR14 6LT	T1 Holly - Crown reduction in height from 7.2m to 4.7m, width to remain as existing to reduce tree growing further into the adjacent ash trees LTC not consulted	D	Approval with Conditions (Delegated)
2024/2914	Works to trees in Conservation Area	9 High Street Loddon Norfolk NR14 6EU LTC Not consulted	(T1) beech, fell to ground level	A	
2024/2898	Works to trees in Conservation Area	Farthing Green House 1 Beccles Road Loddon Norfolk NR14 6LT	T1 self-seeded Sycamore - Fell LTC not consulted	D	No objections (Delegated)
2024/3221	Works to trees in Conservation Area	Meadow Cottage High Street Loddon Norfolk NR14 6ET	(T1)Beech-Fell first beech in row tight union towards house, leaf drop on patio causing slipping issues, beech tree next to it better specimen and shouldn't be much of a hole in crown LTC not consulted	A	
2024/2551	Works to trees in Conservation Area	16 High Bungay Road Loddon Norfolk NR14 6JT	T1 Beech - crown reduction in height from 12m to 8m and width from 12m to 8m, branches will be cut back no more than 3 inches in diameter LTC not consulted	D	No objections (Delegated)
2024/2914	Works to trees in Conservation Area	9 High Street Loddon Norfolk NR14 6EU	(T1) beech, fell to ground level LTC not consulted	D	No objections (Delegated)

Appendix I – Chet Valley Events Working Party

No report from Cllr Jane Hale.

Appendix J - Loddon & Chedgrave Playing Field Committee

No report from Cllr Andy Woodman or Cllr Jane Hale.

Appendix K – Chet Neighbourhood Plan

No report from Cllr Jane Hale.

Appendix L – Love Loddon Community Group - October/November 2024

Our working session on 20th October involved lots of Spring blub planting around Church Plain and Farthing Green, which should produce a good show of colour next Feb/March. Despite the bad weather seven dedicated volunteers helped and The Angel kindly donated coffee! Thanks especially to Cllr Mervyn for his continued support with this group.

We were also joined by the Loddon Brownie pack who turned out with us in the wind and rain to plant over 120 bulbs on the verge along the Beccles Road, opposite the Norton Road junction. Thanks go to the pack leader Lizzie Orland for organising the event with me and Emily for obtaining the required consents.

The long spell of dry weather has seen a resurgence of the flower planter watering rota, which has been brilliant! As a result, the winter violas are looking great.

I haven't progressed with sponsorship for the planters or investigating a new noticeboard, which I will postpone until the New Year, due to other commitments.

Our last working session of the year is scheduled for 10am on **Sunday 24th of November** to clear Church Plain of leaves in preparation for the Victorian Evening. All help welcomed.

Cllr Julie Appleby

Appendix M – Community Larder

No report from Cllr Jane Hale.

Appendix N - Jubilee Hall Management Committee

No Cllr Representative at present.